

2015 FBLA State Leadership Conference
Hunt Valley, Maryland
April 23-25, 2015

SLC Advisor Information
Advisor Update #10

Pre-conference info #2

April 21, 2015

We are now just two days away from the 59th Annual Maryland FBLA State Leadership Conference! This will be the final advisor update related to the conference. Please take a moment to review the following information:

Advisor competitive event proctor and dance monitor assignments

We need the assistance of ALL advisors to serve as competitive event proctors and to serve as dance monitors. The assignments are attached. PLEASE REVIEW BOTH DOCUMENTS AND FIND YOUR NAME. All advisors are assigned to one or two competitive event proctor assignments and some are also assigned to be a monitor at the dance on Friday evening. If you have a conflict, please work with your fellow advisors to switch assignments. If any switches are made, please let me know ASAP. We cannot pull this off without your assistance and I know you will take your assignment seriously. It is very important that our competitive events stay on schedule and that the integrity of the events is maintained. Each of you plays an extremely important part in helping us to provide a consistent, fair, and organized experience to all of our students. We will have proctor orientation sessions at the conference to explain your exact job responsibilities. The location of where you should report for the orientation and the time you are to report are listed on the attached document. **Please note that chaperones/guests from five schools have been assigned to proctor events on Thursday afternoon so that all advisors are available to attend the advisors' session at 4 p.m. The following schools should review the list and notify their chaperones of the assignments: Howard, Marriotts Ridge, North Caroline, Northern, and River Hill.**

Clarification: As a proctor you will NOT be judging the performance or written test events. You will be assisting the business judges by serving as door monitors, giving students their case studies, and assisting with directing students from their prep room to the performance room.