



**Maryland FBLA
2016 State Leadership Conference
Baltimore Hunt Valley Inn - Hunt Valley, MD
April 14-16, 2016**

REGISTRATION FEE AND DEADLINES

<p>February 15 – March 16, 2016</p> <p><i>(The registration system will close at 5 p.m. on March 16, 2016)</i></p>	<p>Registration rates</p> <ul style="list-style-type: none"> • Single \$385 (Advisors/Chaperones/Guests only) • Double \$295 per student • Triple \$265 per student • Quad \$250 per student <p>**Students registering for the conference must have paid State and National dues prior to registering. Please note the National FBLA deadline for dues is March 1, 2016.</p> <p>Modifications can be made to registrations previously submitted, including substitutions, deletions, and additions through March 16, 2016.</p>
<p>March 17 – 18, 2016</p> <p><i>(Limited modifications are permitted)</i></p>	<p>Modifications to registrations are restricted as follows:</p> <ul style="list-style-type: none"> • Name changes/substitutions ONLY. There is a \$20 fee per change/substitution. • No deletions or additions. • No refunds or billing adjustments for deletions. <p>NO CHANGES CAN BE MADE AFTER MARCH 18 AT 5 P.M.</p>

PAYMENT DEADLINES

<p><u>Due date:</u> April 6, 2016</p>	<p>Full payment for each chapter's total registration must be <u>RECEIVED</u> by the FBLA Treasurer by April 6. PURCHASE ORDERS WILL NOT BE ACCEPTED.</p> <p>Please make arrangements to have a check issued in time for the check to be mailed so it is RECEIVED by the Treasurer by April 6. <u>NO HAND DELIVERIES. NO DELIVERIES WITH SIGNATURE REQUIRED.</u></p> <p><i>Clarification:</i> This does NOT mean the payment can be mailed by April 6. This means <u>the payment must be RECEIVED by the FBLA Treasurer by April 6.</u> It is the chapter advisor's responsibility to make arrangements with their school's finance office to ensure payment will be issued in time to meet this deadline.</p>
<p>April 7 – 14, 2016</p>	<p>Payments received during this period, including payments made at conference check-in, are subject to a \$50 late fee. Please add \$50 to your payment.</p>
<p>After April 14, 2016</p>	<p>Payments received after the conference are subject to a \$100 late fee. Please add \$100 to your payment.</p>

CONFERENCE REBATE PROGRAM

Every chapter recognized as a Gold Seal Chapter at the 2016 State Leadership Conference is eligible for a \$10 rebate for each individual registered for the conference. To qualify for the rebate, your chapter must meet the requirements of the Gold Seal Chapter Award of Merit event and submit the entry form and all other required information by the deadline. See the current Maryland FBLA Competitive Events Guide for the entry form, guidelines, and deadline information. All chapters who are recognized as Gold Seal Chapters at the 2016 SLC will receive a rebate check by mail shortly after the conference. The rebate will be calculated as follows: # of paid attendees x \$10. Attendees include all paid attendees from your chapter (advisors, chaperones, guests, students, etc.).